

Welcome

Your Motor **Breakdown** insurance is provided by Call Assist. Call Assist is the largest truly independent Motor **Breakdown** provider in the UK, **You** can therefore be assured **You** are in safe hands should **Your Vehicle** suffer a **Breakdown**. We provide a 24 hour, 365 day a year service through our network of **Recovery Operators** throughout the UK and Europe.

Statement of Demands and Needs

This policy meets the demands and needs of persons wishing to ensure that they are covered in the event of a **Breakdown**. As with any insurance, it does not cover all situations and **You** should read the terms and conditions of this policy in connection with **Your Policy Schedule** to ensure that **You** have chosen a level of cover that meets **Your** specific needs.

Service Provider and Insurer

This service is provided by Call Assist Limited. Registered in England and Wales. Registered Company Number: 3668383. Registered office address: Axis Court, North Station Road, Colchester, Essex CO1 1UX.

Call Assist Ltd, Firm Reference Number 304838 is authorised and regulated by the Financial Conduct Authority.

The policy is underwritten by Ageas Insurance Limited, Registered Office Address, Ageas House, Hampshire Corporate Park, Templars Way, Eastleigh, Hampshire SO53 3YA, Registered in England and Wales no 354568.

Ageas Insurance Limited is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority, Financial Services Register no 202039.

What to do if You Breakdown

If **Your Vehicle** breaks down please call Our 24 hour Control Centre on:

01206 714 305

If **You** are unable to make a connection, please contact **Us** on 01603 327180

If **You** are deaf, hard of hearing or speech impaired, please send a text message containing **Your** full name, collar number, vehicle registration and postcode to 07537 404890

All use of this service is available for the covered **Member** and their **Partner** only. Any claim will be validated with the Merseyside Police Federation with costs for any claims from non-eligible persons being the responsibility of the claimant.

Please have the following information ready to give to **Our Rescue Co-Ordinator** who will use this to validate **Your** policy: -

- **Your** return telephone number with area code
- The collar number of the covered **Member**
- The name of the covered **Member**
- **Your Home Address** including postcode
- **Your Vehicle** registration
- The precise location of **Your Vehicle** (or as accurate as **You** are able in the circumstances)

We will take **Your** details and ask **You** to remain by the telephone **You** are calling from. Once **We** have made all the arrangements **We** will contact **You** to advise who will be coming out to **You** and how long they are expected to take. **Your** mobile phone must therefore be switched

on and available to take calls at all times. **You** will then be asked to return to **Your Vehicle**.

Please remember to guard **Your** safety at all times but remain with or nearby **Your Vehicle** until the **Recovery Operator** arrives. Once the **Recovery Operator** arrives at the scene please be guided by their safety advice.

If **You** are broken down on a motorway and have no means of contacting **Us** or are unaware of **Your** location, please use the nearest SOS box and advise the Emergency Services of **Our** telephone number, they will then contact **Us** to arrange assistance. If the Police or Highways Agency are present at the scene please advise them that **You** have contacted **Us** or give them **Our** telephone number to call **Us** on **Your** behalf.

Definitions

Certain words in this policy have a special meaning and these words are defined below. To help make this policy easy to understand, wherever they appear in the policy **We** have highlighted them in bold.

Accident

A collision immediately rendering the **Vehicle** immobile or unsafe to drive.

Breakdown

An electrical or mechanical failure, lack of fuel, misfuel, puncture, **Accident**, theft, vandalism or fire to the **Vehicle**, which immediately renders the **Vehicle** immobilised.

Callout

The deployment of a **Recovery Operator** to **Your Vehicle**.

Duration

Commences from the date of **Your** departure from the UK and ceases upon **Your** return to the UK for a period not exceeding 90 days.

Family

The covered **Member's** dependents, including the cohabiting **Partner** at the time of the incident.

Home Address

The last known address recorded by the Federation Office where **You** reside.

Home Assist

Assistance within a one mile radius of **Your Home Address**.

Member

All eligible individuals who are **Members** of the Federation at the time at which the insured event occurs and who have paid the relevant subscription.

Partner

The **Partner** cohabiting with the covered **Member** at the time of the **Breakdown**.

Passengers

All non-fare paying persons travelling with the **Vehicle** at the time of the **Breakdown**, up to the legal carrying capacity of the **Vehicle**.

Period of Insurance

The **Duration** of this policy will be dependent on **Your** continued membership to the Merseyside Police Federation and this cover remaining part of **Your** Group Insurance Scheme

Recovery Operator

The independent technician **We** appoint to attend the **Breakdown**.

Rescue Co-ordinator

The telephone operator employed by **Us**.

Specialist Equipment

Non-standard apparatus or recovery **Vehicles** which in the opinion of the **Recovery Operator** are required to safely recover the **Vehicle**.

Specialist Equipment includes but is not limited to winching, skates, sliders, dolly wheels, donor wheels and a crane lift.

Suitable Garage

Any appropriately qualified mechanic or garage which is suitable for the type of repair required and where the remedial work undertaken can be evidenced in writing.

Territorial Limits (UK)

Great Britain, Northern Ireland, the Isle of Man, and (for residents only) Jersey and Guernsey.

Us, We, Our

Call Assist Ltd.

Vehicle

The car, motorcycle, campervan, motorhome, domestic van or car-derived van (vehicle weight not to exceed 3.5 tonnes for all vehicles) which **You** are travelling in/on at the time of the breakdown including any towed caravan or trailer of a proprietary make which is fitted with a standard towing hitch and doesn't exceed 7 metres/23 feet (not including the length of the A-frame and hitch).

You, Your

The covered **Member** of the Merseyside Police Federation Group Insurance Scheme and their **Partner**.

Your Cover

If a **Vehicle** in which **You** are travelling suffers a **Breakdown**, assistance will be provided. **We** will provide cover as detailed below for any **Breakdown** in accordance with the policy wording. Cover will apply during the **Period of Insurance** and within the **Territorial Limits**.

Nationwide Recovery and Home Assist

The following service is provided with **Your** level of cover:

Roadside Assistance

In the event of a **Breakdown** within the **Territorial Limits (UK)**, during the **Period of Insurance**, **We** will arrange and pay for a **Recovery Operator** to attend the **Breakdown** and where appropriate, spend up to 60 minutes to try and repair the **Vehicle**.

Nationwide Recovery

If, in the opinion of the **Recovery Operator**, they are unable to repair the **Vehicle** within 60 minutes at the roadside **We** will assist in the following way:

Either:

- Arrange and pay for **Your Vehicle** and the **Passengers** to be recovered to the nearest **Suitable Garage** which is able to undertake the repair.

Or:

- If the above the above is not possible at the time or the repair cannot be made within the same working day, **We** will arrange for **Your Vehicle**, **You** and the **Passengers** to be transported to **Your Home Address**, or if **You** would prefer and it is closer, **Your** original destination within the **Territorial Limits (UK)**.

The recovery must take place at the same time as the initial **Callout** otherwise **You** will have to pay for subsequent **Callout** charges.

If **Your Vehicle** requires recovery, **You** must immediately inform **Our Rescue Co-Ordinator** of the address **You** would like the **Vehicle** taken to. Once the **Vehicle** has been delivered to the nominated address, the **Vehicle** will be left at **Your** own risk.

Home Assist

We will send help to **Your Home Address** or within a one-mile radius of **Your Home Address** in the event **Your Vehicle** suffers a **Breakdown** and where appropriate, spend up to 60 minutes to try and repair the **Vehicle**.

If, in the opinion of the **Recovery Operator**, they are unable to repair **Your Vehicle** within 60 minutes at the scene of the **Breakdown**, **We** will arrange and pay for **Your Vehicle**, **You** and the **Passengers** to be recovered to the nearest **Suitable Garage** which is able to undertake the repair.

Any recovery must take place at the same time as the initial **Callout** otherwise **You** will have to pay for subsequent **Callout** charges.

If **Your Vehicle** requires recovery, **You** must immediately inform **Our Rescue Co-Ordinator** of the address **You** would like the **Vehicle** taken to. Once the **Vehicle** has been delivered to the nominated address, the **Vehicle** will be left at **Your** own risk.

Alternative Travel UK*

In the event of a **Breakdown** within the **Territorial Limits (UK)**, **We** will pay up to £250 towards the reasonable cost of alternative transport or a hire car up to 1,600cc to allow **You** to complete **Your** original journey. **We** will also pay up to £100 towards the reasonable cost of alternative transport for one person to return and collect the repaired **Vehicle**.

Emergency Overnight Accommodation UK*

In the event of a **Breakdown** within the **Territorial Limits (UK)**, **We** will pay up to £150 for a lone traveller or £75 per person towards the cost of overnight accommodation including breakfast for the **Passengers** whilst **Your Vehicle** is being repaired. The maximum Emergency Overnight Accommodation payment per incident is £500.

Emergency Overnight Accommodation and Alternative Travel benefits are available under the following conditions:

- The **Vehicle** must be repaired at the nearest **Suitable Garage** to the **Breakdown** location
- The **Vehicle** cannot be repaired the same working day
- The **Breakdown** did not occur within 20 miles of **Your Home Address**
- **We** will determine which benefit is offered to **You** by assessing the circumstances of the **Breakdown** and what is the most cost effective option for **Us**

*These services will be offered on a pay/claim basis, which means that **You** must pay initially and **We** will send **You** a claim form to complete and return for reimbursement. Before arranging these services, authorisation must be obtained from **Our Rescue Co-ordinator**. The policy will only pay for a hire car which **We** deem is appropriate for **Your** requirements and is available at the time assistance is provided. **We** will only reimburse claims when **We** are in receipt of a valid invoice/receipt.

Keys

If **You** lose, break, or lock **Your** keys within **Your Vehicle**, **We** will pay the **Callout** and mileage charges back to the **Recovery Operator's** base or **Your Home Address** if closer. All other costs incurred, including any **Specialist Equipment** needed to move the **Vehicle**, will be at **Your** expense.

Misfuel Assist

In the event **You** fill **Your Vehicle's** fuel tank with the incorrect type of fuel, **We** will arrange and pay up to £250 (inclusive of VAT) for a **Recovery Operator** to either recover **Your Vehicle**, **You**, and the **Passengers** to their base where a drain and flush to **Your Vehicle's** fuel tank can be conducted or, to conduct the fuel drain and flush at the roadside. Subject to the £250 claim limit, **We** will also provide 10 litres of correct fuel to allow **You** to continue **Your** journey.

Occasionally misfuelling a **Vehicle** can cause extensive damage which a fuel drain and flush will not rectify. **We** cannot accept liability for any damage caused to **Your Vehicle** but if **You** would prefer for the fuel drain and flush to be conducted by **Your** preferred repairer, **We** will arrange and pay for a **Recovery Operator** to recover **Your Vehicle**, **You**, and the **Passengers** to a repairer of **Your** choice within 20 miles of the scene of the **Breakdown**. Subject to the prior authorisation of **Our Rescue Co-Ordinator** **We** will also reimburse up to £250 (inclusive of VAT) towards the cost of a fuel drain and flush, only when **We** have received copies of valid receipts.

Message Service

If **You** require, **We** will pass on two messages to **Your** home or place of work to let them know of **Your** predicament and ease **Your** worry.

Driver Illness/Injury

If **You** are unable to continue **Your** journey within the **Territorial Limits (UK)** due to illness or injury (a medical certificate will be required) during the **Period of Insurance**, provided none of **Your Passengers** are able to drive, **We** will provide an alternative driver to return the **Vehicle** to **Your** nominated destination within the **Territorial Limits (UK)**.

General Notes

Uninsured Service

We can usually provide assistance for services which are not covered under this insurance policy. All costs (including an administration fee) must be paid for immediately by credit or debit card.

Call Recording

To help **Us** provide a quality service, **Your** telephone calls may be recorded but will only be shared with partner organisations directly relevant to the **Breakdown** service **We** provide.

Governing Law

This policy will be governed by English law, and **You** and **We** agree to submit to the non-exclusive jurisdiction of the courts of England and Wales unless **You** live in Jersey in which case the law of Jersey will apply and the Jersey courts will have exclusive jurisdiction.

Language

The contractual terms and conditions, and other information relating to this contract will be in the English language.

Measurements

A **Home Assist** is calculated using a straight line from the **Home Address** to the location of the **Breakdown**. All other measurements are calculated using driving distances.

Suitable Garage Repairs

Any repairs undertaken by the **Recovery Operators** at their premises are provided under a separate contract, which is between **You** and the **Recovery Operator**.

Signing Documentation

You may be asked to sign documents by the **Recovery Operator** which relate to the service being provided. Whilst **You** are not required to sign such documents, failure to do so may result in further services being denied. Please do not sign any documents until **You** have read and understood the content in full. In the event **You** require assistance with understanding such documents please contact **Us** on: 01206 714 305.

Emergency Repairs

Emergency repairs undertaken at the roadside by **Recovery Operators** cannot be guaranteed and, in some cases, will not be attempted. Due to the nature of roadside assistance, it is not always possible for **Recovery Operators** to accurately diagnose the fault with the **Vehicle** or state whether the **Vehicle** is in a roadworthy condition or otherwise safe to drive. **Recovery Operators** are not instructed to conduct **Vehicle** health inspections.

Exclusions

Applying to all sections unless otherwise stated

1. Any caravan/trailer where the total length exceeds 7 metres/23 feet (not including the length of the A-frame and hitch) and where it is not attached to the **Vehicle** with a standard 50mm tow ball coupling hitch.
2. Service where glass or windscreens have been damaged or broken.
3. Any costs incurred to attend **Vehicles** that are not secure or have faults with electric windows, sun roofs or locks not working, unless the fault occurs during the course of a journey and **Your** safety is compromised.
4. **Breakdowns** caused by failure to maintain the **Vehicle** in a roadworthy condition including maintenance or proper levels of oil and water.
5. Costs incurred in addition to a standard **Callout** where service cannot be undertaken at the roadside because the **Vehicle** is not carrying a serviceable spare wheel, aerosol repair kit, appropriate jack or, the locking mechanisms for the wheels are

not immediately available to remove the wheels. This exclusion does not apply to motorcycles or scooters.

6. **Specialist Equipment**, additional manpower and/or recovery vehicles, or a recovery further than 10 miles from the scene of the **Breakdown** if **Your Vehicle** is immobilised due to snow, mud, sand, water, ice, or a flood.
7. **Breakdowns** caused by overloading of the **Vehicle** or carrying more **Passengers** than it is designed to carry.
8. Any subsequent **Callouts** for any symptoms related to a claim which has been made within the last 28 days, unless **Your Vehicle** has been fully repaired at a **Suitable Garage**, declared fit to drive by the **Recovery Operator** or is in transit to a pre-booked appointment at a **Suitable Garage**.
9. The recovery of the **Vehicle** and **Passengers** if repairs can be carried out at or near the scene of the **Breakdown** within the same working day. If recovery takes effect **We** will only recover to one address in respect of any one **Breakdown**.
10. **Breakdowns** occurring to any **Vehicle** **You** are not travelling in.
11. Any request for service if the **Vehicle** is being used for motor racing, rallies, rental, hire, public hire, private hire, courier services or any contest or speed trial or practice for any of these activities.
12. Minibuses and **Vehicles** used for a commercial purpose, horseboxes, or limousines.
13. Any claims relating to **Vehicles** exceeding 3,500 kg (3.5 tonnes) gross **Vehicle** weight.
14. Assistance if the **Vehicle** is deemed to be illegal, untaxed, uninsured, unroadworthy or dangerous to transport.
15. The cost of any parts, components or materials used to repair the **Vehicle**.
16. Repair and labour costs other than an hour roadside labour at the scene.
17. The use of **Specialist Equipment** occasionally required because the **Vehicle** is not between the kerbs, it has modifications, or nearby obstructions are impeding the usual method of recovery.
18. Storage charges
19. Any **Breakdown** that occurred before **You** were provided with this cover.
20. More than six **Callouts** in any twelve month period.
21. Claims totalling more than £15,000 in any twelve month period.
22. Any costs or expenses not authorised by **Our Rescue Co-Ordinator**.
23. The cost of food (other than breakfast when overnight accommodation is provided), drinks, telephone calls or other incidentals.
24. Claims not notified and authorised prior to expenses being incurred.
25. Any charges where **You** or the Emergency Services arrange assistance or repairs by other means unless **We** have agreed to reimburse **You**.
26. Any charges where **You**, having contacted **Us**, effect recovery or repairs by other means unless **We** have agreed to reimburse **You**.
27. Any cost that would have been incurred if no claim had arisen.
28. Any false or fraudulent claims.
29. The cost of alternative transport other than to **Your** destination and a return journey to collect **Your** repaired **Vehicle**.
30. The cost of fuel, oil or insurance for a hire vehicle.
31. Overnight accommodation or car hire charges if repairs can be carried out at or near the scene of the **Breakdown** within the same working day.
32. Recovery of the **Vehicle** or **Your** transport costs to return the **Vehicle** to **Your Home Address** once it has been inspected or repaired.
33. Any damage or loss to **Your Vehicle** or its contents and any injury to **You** or any third party caused by **Us** or the **Recovery Operator**. It is **Your** responsibility to ensure personal possessions are removed from the **Vehicle** prior to **Your Vehicle** being recovered.
34. Nothing in this policy limits **Our** liability for death or personal injury caused by the negligence of **Us** or **Our** employees or for any liability which may not lawfully be limited or excluded. This policy is not a motor liability insurance policy within the meaning of Part VI of the Road Traffic Act 1988.
35. **We** will not pay for any losses that are not directly covered by the terms and conditions of this policy. For example, **We** will not pay for **You** to collect **Your Vehicle** from a repairer or for any time that has to be taken off work because of a **Breakdown**.
36. Any cost incurred as a result of **Your** failure to comply with requests by **Us** or the **Recovery Operator** concerning the assistance being provided.
37. A request for service following any intentional or willful damage caused by **You** to **Your Vehicle**.

38. Fines and penalties imposed by courts.
39. Any cost recoverable under any other insurance policy that **You** may have.
40. Any cover which is not specifically detailed within this policy.
41. Direct or indirect loss, damage or liability caused by, contributed to or arising from: -
 - a) Ionising radiation or contamination by radioactivity from an irradiated nuclear fuel or from nuclear waste from the combustion of nuclear fuel.
 - b) The radioactive, toxic, explosive or other hazardous properties of any nuclear assembly or nuclear component thereof.
 - c) Any results of war, invasion, act of foreign enemy, hostilities (whether war be declared or not), civil war, riot, rebellion, revolution, military or usurped power.

General Conditions

Applying to all sections

1. **You** must remain with or nearby the **Vehicle** until help arrives.
2. If a **Callout** is cancelled by **You** and a **Recovery Operator** has already been dispatched, **You** will lose a **Callout** from **Your** policy. **We** recommend **You** to wait for assistance to ensure the **Vehicle** is functioning correctly. If **You** do not wait for assistance and the **Vehicle** breaks down again within 12 hours, **You** will be charged for the second and any subsequent **Callouts**.
3. **We** reserve the right to charge **You** for any costs incurred as a result of incorrect location details being provided.
4. **We** have the right to refuse to provide the service if **You** or **Your Passengers** are being obstructive in allowing **Us** to provide the most appropriate assistance or are abusive to **Our Rescue Co-Ordinator** or the **Recovery Operator**.
5. **Your Vehicle** must be registered to and ordinarily kept at an address within the **Territorial Limits (UK)**.
6. **Vehicles** must be located within the **Territorial Limits (UK)** when cover commences.
7. **We** can request proof of outbound and inbound travel dates.
8. If in **Our** opinion the **Vehicle** is beyond economical repair or the cost of the claim is likely to exceed the market value of the **Vehicle** in its current condition following the **Breakdown**, **We** have the option to pay **You** the market value of the **Vehicle** in its current condition and pay **Your** transportation costs to **Your Home Address**. It will be **Your** responsibility to apply for a Certificate of Destruction or other such document and **You** will be required to pay for any storage costs whilst this is obtained. If **You** would prefer the **Vehicle** to be transported to **Your Home Address** or original destination, this can be arranged but **You** will need to pay any costs which exceed the market value of the **Vehicle** in its current condition.
9. **We** will only pay ferry and toll fees within the confines of the United Kingdom of Great Britain and Northern Ireland.
10. **We** must be advised immediately at the time of contacting **Us** for assistance, if **Your Vehicle** is fitted with alloy wheels. If **We** are not advised and **We** are unable to provide the service promptly or efficiently through the agent who will be assisting **You**, **You** will be charged for any additional costs incurred.
11. If **We** are able to repair **Your Vehicle** at the roadside, **You** must accept the assistance being provided and immediately pay for any parts supplied and fitted by debit or credit card.
12. The repair must be carried out if the **Vehicle** is recovered to a **Suitable Garage** and the **Suitable Garage** can repair the **Vehicle** within the terms stated. **You** must have adequate funds to pay for the repair immediately. If **You** do not have funds available, any further service related to the claim will be denied.
13. **You** must have adequate funds to pay for alternative transport or overnight accommodation costs immediately. If **You** do not have funds available, any further service related to the claim will be denied.
14. In the event **You** use the service and the claim is subsequently found not to be covered by the policy, **We** reserve the right to reclaim any monies from **You** in order to pay for the uninsured service.
15. **We** may decline service if **You** have an outstanding debt with **Us**.
16. If **You** have a right of action against a third party, **You** shall cooperate with **Us** to recover any costs incurred by **Us**. If **You** are covered by any other insurance policy for any costs incurred by **Us**, **You** will need to claim these costs and reimburse **Us**. **We** reserve the right to claim back any costs that are recoverable through a third party.

17. **Recovery Operators** comply with laws and regulations limiting the number of hours they can drive for. Regular breaks and 'changeovers' may be required when transporting **Your Vehicle**.
18. The transportation of livestock (including dogs) will be at the discretion of the **Recovery Operator**. **We** will endeavour to help arrange alternative transport but **You** will need to pay for this service immediately by credit or debit card.
19. Regardless of circumstances, **We** will not be held liable for any costs incurred if **You** are unable to make a telephone connection to any numbers provided. If **You** are unable to make a connection on any of the numbers provided, please call 01603 327180.
20. The policy is not transferable.
21. If, in **Our** opinion, the **Vehicle** is found to be unroadworthy due to lack of maintenance, unless servicing records can be provided, **We** may terminate **Your** cover immediately notifying **You**, by letter to **Your Home Address**, of what action **We** have taken.
22. **We** will provide cover if
 - a) **You** have met all the terms and conditions within this insurance.
 - b) The information provided to **Us**, as far as **You** are aware, is correct.

Should you wish to contact us, we can be contacted by:

- Mail: Customer Services, c/o Call Assist Ltd, Axis Court, North Station Road, Colchester, CO1 1UX
- Email: enquiries@call-assist.co.uk

Cancellation Rights

Breakdown cover is provided as part of a group insurance package, should **You** wish to cancel **Your** cover please speak to **Your** Federation.

Our Promise To You

We aim to provide a high standard of service. Please telephone **Us** if **You** feel **We** have not achieved this and **We** will do **Our** best to rectify the problem immediately.

Complaints Procedure

Any complaint **You** have regarding **Your** policy should be addressed to the policy administrator:

Customer Services, Call Assist Limited, Axis Court, North Station Road, Colchester, Essex CO1 1UX.

We promise to:

- acknowledge **Your** complaint within three working days of receiving it;
- have **Your** complaint reviewed by a senior member of staff;
- tell **You** the name of the person managing **Your** complaint when **We** send **Our** acknowledgement letter; and
- respond to **Your** complaint within eight weeks. If this is not possible for any reason, **We** will write to **You** to let **You** know when **We** will contact **You** again.

If **You** remain dissatisfied with **Our** final decision or if **You** have not received **Our** final decision within 8 weeks of **Us** receiving **Your** complaint, short of court action, **You** can ask The Financial Ombudsman Service to review **Your** case provided the policy is not of commercial nature. The right to apply to the Ombudsman must be exercised within six months of the date of the Company's final decision. If **You** do not refer **Your** complaint within 6 months of **Our** final decision The Financial Ombudsman Service will not have **Our** permission to review **Your** case and will only be able to do so in limited circumstances, such as if the delay was due to exceptional circumstances.

The Financial Ombudsman Service can be contacted at the following address:

The Financial Ombudsman Service,
Exchange Tower,

London,
E14 9SR.

Or by telephoning: 0800 023 4567 (free from landlines) or 0300 123 9 123 (free from some mobile phones) or email complaint.info@financial-ombudsman.org.uk.
For further information, **You** can also visit the website: www.financial-ombudsman.org.uk.

Following the complaints procedure does not affect **Your** rights to take legal proceedings.

Financial Services Compensation Scheme

Should **We** be unable to meet **Our** liabilities **You** may be entitled to compensation from the Financial Services Compensation Scheme. This depends on the type of insurance, the size of **Your** business and the circumstances of the claim.

Further information is available from the Financial Services Compensation Scheme. Their telephone number is 0800 678 1100 or 020 77414100. Alternatively, more information can be found at www.fscs.org.uk

Your Personal Data

We collect and maintain personal data in order to administer this policy and provide the services detailed within this policy wording.

Ageas Insurance Limited acts as independent Data Controller in its own right. Its purpose for collecting, using, sharing, transferring and storing **Your** personal data differs from **Our** purposes, so make sure that **You** read the summaries of both Privacy Policies below with care.

Please note that all personal data that is held by the Data Controllers is safeguarded with appropriate levels of security and in accordance with the Data Protection Act 2018, the General Data Protection Regulation (EU) 2016/679 (the GDPR) and all other Applicable Laws and any successor or replacement legislation relating to the processing of personal data.

Privacy Policy

The details provided here are only a summary of how **We** and Ageas collect, use, share, transfer and store **Your** personal data.

For **Our** full Privacy Policy please follow this link - <https://www.call-assist.co.uk/privacy-policy>. Enquiries in relation to data held by **Us** should be directed to the Data Protection Officer, Call Assist Ltd, Axis Court, North Station Road, Colchester, Essex CO1 1UX or by emailing DPO@call-assist.co.uk.

For Ageas full Privacy Policy please follow this link – www.ageas.co.uk/legal/privacy-policy. Enquiries in relation to data held by them should be directed to the Data Protection Officer at: Ageas House, Hampshire Corporate Park, Templars Way, Eastleigh, Hampshire SO53 3YA or by emailing thedpo@ageas.co.uk.

Call Assist Privacy Policy

Sharing your personal data

We will only share **Your** information in the following circumstances:

- it has been authorised by **You**;
- it is with regulatory bodies, including but not limited to the Financial Conduct Authority (“FCA”), Financial Services Authority (“FSA”), and the Financial Services Commission (“FSC”);
- it is with fraud prevention and credit reference agencies;
- it is required by law;
- it is being provided to **Recovery Operators** or other suppliers as required to fulfil **Our** contractual and legal obligations in this Policy Wording, and in which case **Your** personal data will be limited to the minimum ordinarily required for service provision: additionally, these suppliers will only be able to use **Your**

personal data to provide the specific services described in this Policy.

Your rights

Under the terms of Data Protection legislation, **You** have a number of rights in relation to the personal data **We** hold about **You**:

- the right to ask for a free copy of any personal data **We** hold about **You**;
- the right to ask for correction of any inaccurate personal data held;
- object to the use of **Your** personal data for direct marketing;
- withdraw any permission **You** have previously given to **Us** to process your personal data;
- complain to the Information Commissioner’s Office if **You** are not satisfied with our use of **Your** data;
- ask for **Your** personal data to be deleted from **Our** system/database.

Please note that there are times when **We** will not be able to delete **Your** data. This may be as a result of **Us** fulfilling **Our** legal and regulatory obligations, or where there is a minimum statutory period of time for which **We** have to keep **Your** information. If **We** are unable to fulfil a request, **We** will always let **You** know **Our** reasons.

Should **You** wish to exercise any of your rights under the Data Protection legislation, please direct **Your** enquiry to the Data Protection Officer, Call Assist Ltd, Axis Court, North Station Road, Colchester, Essex CO1 1UX; email DPO@call-assist.co.uk.

Collecting your personal data

When **You** apply for **Breakdown** cover with **Us**, **We** will collect a variety of information about **You** including **Your** personal data such as **Your** name, address, contact details, date of birth and IP address (which is a unique number identifying **Your** computer). Where relevant, **We** will also collect special categories of data (sensitive data) about **You** such as details regarding **Your** health.

We will also collect information from a number of different sources for example: publicly available sources such as social media and networking sites; third party databases available to the insurance industry; and firms, loss adjustors and/or suppliers appointed in the process of handling a claim.

Using your personal data

The main reason **We** collect **Your** personal and/or special categories of data is because **We** need it to provide **You** with the appropriate policy quotation as well as to manage **Your** policy which may include handling a claim or issuing documentation to **You**. **Our** assessment of **Your** policy application may also involve an automated decision to determine

whether **We** are able to provide **You** with a quotation. If **You** object to **Your** data being processed by automated decision-making, then **We** will not be able to provide **You** with a **Breakdown** cover.

We will also use **Your** data where **We** feel there is a justifiable reason for doing so for example: to collect information regarding **Your** past policies; carry out research and analysis (including profiling); and record and monitor calls.

Keeping your personal data

Your data is considered to be an important asset to **Us** and as such **We** make every effort to ensure the necessary measures are in place to prevent unauthorised or inappropriate access, use, modification, disclosure or destruction.

Measures **We** take to keep **Your** personal data secure include, but are not limited to:

- making regular backups of files;
- protecting file servers and workstations with virus scanning software;
- using a system of passwords so that access to data is restricted;
- allowing only authorised staff into certain computer areas;
- using data encryption techniques to code data when in transit;

- ensuring that staff are only given sufficient rights to any systems to enable them to perform their job function.

Use and storage of your personal data

We will retain **Your** personal data for a maximum of seven years from the end of the insurance relationship with Call Assist, in line with **Our** legal and regulatory requirements. In any situation where the retention period is longer, **We** will inform **You** of this.

Where possible, **We** will anonymise or remove **Your** personal data that is no longer required for the purpose(s) for which it was obtained.

Your data may be transferred to, stored or processed outside the European Economic Area (EEA) - see **Our** online Privacy Policy for full details. We will not transfer your information outside the EEA unless it is to a country which is considered to have equivalent data protection laws or where we have taken all reasonable steps to ensure the recipient company has suitable standards in place to protect it.

Ageas Privacy Notice

For the purposes of this notice only, the defined words **We/Us/Our** mean Ageas Insurance Limited.

We are part of the Ageas group of companies. The details provided here are a summary of how **We** collect, use, share, transfer and store **Your** information.

For **Our** full Privacy Policy please visit **Our** website www.ageas.co.uk or contact **Our** Data Protection Officer at: Ageas House, Hampshire Corporate Park, Templars Way, Eastleigh, Hampshire, SO53 3YA or by emailing the dpo@ageas.co.uk

Your insurance adviser will have their own uses for **Your** personal information please ask **Your** insurance adviser if **You** would like more information about how they use **Your** personal information.

Collecting your information

We will collect a variety of information about **You** including personal information such as **Your** name, address, contact details, date of birth and IP address (which is a unique number identifying **Your** computer). Where relevant, **We** will also collect sensitive personal information about **You** such as details regarding **Your** health, credit history and/or criminal convictions.

We will also collect information from a number of different sources for example: publicly available sources such as social media and networking sites; third party databases available to the insurance industry; firms, loss adjudicators and/or suppliers appointed in the process of handling a claim.

Using your information

The main reason **We** collect **Your** personal and/or sensitive information is because it is needed to provide **You** with the appropriate insurance quotation, policy and price as well as to manage **Your** policy which includes handling a claim or issuing documentation to **You**. The assessment of **Your** insurance application may involve an automated decision to determine whether **We** are able to provide **You** with a quotation and/or the price. If **You** object to this being done, then **We** will not be able to provide **You** with insurance.

We will also use **Your** information where **We** feel there is a justifiable reason for doing so for example: to collect information regarding **Your** past policies; carry our research and analysis (including profiling); and record and monitor calls.

There might be situations where **We** will only use **Your** information if **You** have given **Us** permission such as using sensitive information. If **You** have given **Us** such information about someone else, **You** would have confirmed that **You** had their permission to do so.

Sharing your information

We will share **Your** information with a number of different organisations which include, but are not limited to: other insurers; regulatory bodies; carefully selected third parties providing a service to **Us** or on **Our** behalf; fraud prevention and credit reference agencies and other companies, for example, when **We** are trialling products and services which **We** think may improve **Our** service to **You** or **Our** business processes.

Unless required by law, **We** will never share **Your** personal data without the appropriate care and necessary safeguards being in place.

Keeping your information

We will only keep **Your** information for as long as is necessary to provide **Our** products and services to **You** and/or to fulfil **Our** legal and regulatory obligations.

Use and storage of your information overseas

Your information may be transferred to, stored and processed outside the European Economic Area (EEA). **We** will not transfer **Your** information outside the EEA unless it is to a country which is considered to have equivalent data protection laws or where **We** have taken all reasonable steps to ensure the recipient company has suitable standards in place to protect **Your** information.

Your rights

You have a number of rights in relation to the information **We** hold about **You**. These rights include but are not limited to the right to request a copy of the personal information **We** hold about **You**; object to the use of **Your** personal information; withdraw any permission **You** have previously provided; and complain to the Information Commissioner's Office if **You** are not satisfied with **Our** use of **Your** information.

Please note that there are times when **We** will not be able to delete **Your** information. This may be as a result of fulfilling **our** legal and regulatory obligations or where there is a minimum statutory period of time for which **We** have to keep **Your** information. If **We** are unable to fulfil a request, **We** will always let **You** know **Our** reasons.